

# Florida Polytechnic University Foundation Policy

<b>Subject/Title:</b> Required Approvals for Gift Solicitations
<b>FPUF Policy Number:</b> FPUF – 2.10
<b>Date First Adopted:</b> November 21, 2014
<b>Date Revised:</b>
<b>Responsible Division/Department:</b> Advancement/Foundation Office

## A. PURPOSE

This policy provides guidelines regarding approval of gift solicitations, including fundraising activities, third-party events, campaigns, preliminary gift discussions and formal proposals.

## B. APPLICABILITY/ACCOUNTABILITY

This policy applies to all fundraising activities or campaigns for the benefit of the University.

## C. POLICY

All fundraising activities, campaigns, solicitations or third-party events for the benefit of the University must be pre-approved by the VPA and if related to academics it must also be approved by the Provost/Vice President of Academic Affairs.

All construction and renovation projects which will use Foundation funds must be approved by the VPA.

### POLICY APPROVAL

Policy No.: 2.10

Approved by the Foundation Board during November 21, 2014 board meeting.

  
Governance Committee Chair

3/4/2015  
Date

  
Approved by FPUF Board

3/4/2015  
Date