



DRAFT MEETING MINUTES

Approved August 22, 2022

**April 12, 2022
8:00 AM (EST)
Virtual Meeting**

I. **Call to Order**

Committee Chair, Blake Paul, called the meeting of the Florida Polytechnic University Foundation Policy and Governance Committee to order at 8:03 AM.

II. **Roll Call**

Kim Kennedy called the roll: Committee Chair, Blake Paul and Donna Slyster were present (Quorum). Foundation CEO, Kathy Bowman, was also present. University staff present were: Kim Kennedy, Executive Assistant to the Foundation CEO and Melaine Schmiz, Associate General Counsel.

III. **Public Comment**

Kim Kennedy stated no requests for public comment were received.

IV. **Approval of Minutes**

Donna Slyster motioned to approve the minutes of the Florida Polytechnic University Foundation Policy and Governance Committee meeting held October 26, 2021 as presented. Blake Paul seconded the motion; a vote was taken, and the motion passed unanimously.

V. **Policy and Governance Committee Work Plan Overview**

Blake Paul stated per the Policy and Governance Committee Work Plan, the Committee was scheduled to review potential revisions to policies contained in Section 3 – Administration and Operations. No revisions are needed to the policies contained in this section. However, revisions to policy 2.01 Gift-related Naming of Buildings and Facilities were being recommended for approval.

Kathy Bowman presented the proposed revisions to policy 2.01 Gift-related Naming of Building and Facilities.

Chair Paul asked how these revisions align with similar policies of other State University System universities. Bowman stated the requested revisions are in line with other universities. She also stated the changes are primarily to provide flexibility with potential donor's naming desires. Other changes are procedural in nature.

Paul inquired about the potential maintenance costs for named facilities. Bowman stated these costs are often built into the gift agreement but is not a requirement.

Donna Slyster motioned to approve the recommended revisions to policy 2.01 Gift-related Naming of Building and Facilities as presented. Blake Paul seconded the motion; a vote was taken, and the motion passed unanimously.

VII. **Closing Remarks and Adjournment**

With no further business to discuss, this meeting of the Florida Polytechnic University Foundation Policy and Governance Committee adjourned at 8:13 AM.